



## **Company Profile**

AMPLUS S.A. is a pioneering and innovative IT Company that implements high quality projects in Financial Institutions, Telecommunication Companies, Insurance Organizations, Educational Institutions, and organizations of the wider Public and Private Sector. In the decade of 2000's, AMPLUS S.A. has managed to possess a major market share of the IT Solutions industry. Established by a team of IT specialists, the company has a stable and upward evolution throughout these years.

In AMPLUS S.A., we constantly offer integrate and end to end solutions which increase the quality of the services provided and strengthen the loyalty of our clients through a client-driven approach.

Due to the continuous growth of our company, we are currently looking for a **Business Analyst** to join our team.

## **Job Summary**

The job holder will work closely with senior analysts and other stakeholders to gather, analyze, and document business requirements. To be successful in this role, he/she should participate in the development and implementation of business processes, systems, and solutions to enhance organizational efficiency and effectiveness.

## **Responsibilities**

- Document and maintain detailed business requirements, process flows, and use cases.
- Analyze and interpret data to support decision-making processes.
- Assist in the development and execution of test plans to ensure the quality and functionality of implemented solutions.
- Participate in user acceptance testing (UAT) and user acceptance planning (UAP).
- Design and publish procedure and process Manuals for the relevant applications of Business Units.
- Generate and present reports to communicate findings, recommendations, and project status to various stakeholders.
- Collaborate with business stakeholders to understand and document business objectives, processes, and requirements.

## **Qualifications**

- Bachelor's degree in Business Administration, Finance, Information Systems, or a related field.
- Master's degree in IT or Finance will be considered as an asset.
- 2 years of related experience will be considered as an asset.
- Understanding of business processes and technology.
- Fluency in Greek and in English, both written and spoken.
- Excellent command of MS-Office.
- Strong problem-solving and analytical skills.
- Exceptional communication skills to collaborate effectively with team members.
- Strong multi-tasking and organizational skills, ability to work under tight deadlines.

## **Benefits**

- Competitive salary
- Great Place to Work Certified Company
- A mentor to support you with your employee experience
- Monthly Meal coupons
- Continuous learning and development opportunities in IT industry
- Modern, stable, and challenging work environment
- Diverse and inclusive culture

*All applications will be treated in strict confidence!*

*In AMPLUS SA we apply our principles of fair and equitable treatment, non-discrimination and equal employment opportunity!*